

Parental consent form for students under 18

We want to make sure that your child is safe and happy while studying in the UK. To help us, we ask you (the parent or legal guardian) to complete this form for any student aged under 18 who is enrolled at Norwich Study Centre, Flying Classrooms.

Please note that the student will not be able to start the course until the form is received by the school.

Data protection

We keep this information secure and will only give it to people who are directly involved in caring for your child on a need-to-know basis during the time when they are enrolled at the school; this may include healthcare and welfare professionals.

Student details

First name:

Family name:

Gender: male/female

Date of birth:

Nationality:

First language:

Passport number:

Passport expiry date:

Parents' or guardian's details

1. Title:

First name:

Family name:

Relationship to child:

First language:

Level of English:

Address:

Mobile phone:

Email:

2. Title:

First name:

Family name:

Relationship to child:

First language:

Level of English:

Address:

Mobile phone:

Email:

Travel

I give consent for my son/daughter to travel to the UK and study at the Norwich Study Centre.

I agree that my son/daughter can travel unaccompanied:

- to and from the school at the start and end of their classes & activities. YES NO
- between the school and his/her host family YES NO
normally 15-20 minute-walk or 5-10 minute-bus ride
Only children over aged 13+;
Children under 13 must be accompanied

For individual students, we must know the travel arrangements in case something goes wrong.

From airport:

Arrival: Flight no.: Airport: Time:
Departure: Flight no.: Airport: Time:

Airport arrangement request: Arrival: YES NO Departure: YES NO

If private arrangements have been made, please give the details below:

Driver's Name:

Driver's Contact Number:

Company:

Accommodation

I agree to my son/daughter staying in a host family arranged by the school YES NO

He/she understands that he/she must follow the 'school and house rules'. YES NO

If your son/daughter is staying with family members or is in accommodation arranged by yourself, please give full details:

Name of responsible adult in the accommodation:

Date of birth:

Relationship to the child:

Address:

Mobile phone:

Email:

Curfew times

I agree the following times when my/son daughter must be in the host family YES NO

11 – 13 years old: Always accompanied

14 – 15 years old: 6pm

16 – 17 years old: 8pm

Permission from the parent/guardian is required to extend the curfew time.

Curfew Extension

I give permission for my son/daughter to have unsupervised free time in the evening after the evening meal and at weekends until _____ pm YES NO

Leisure activities

I give permission for my son/daughter to go on any trips organised by the school and to take part in these activities, under supervision of the school activities leader. YES NO

Unsupervised time

I give permission for my son/daughter to have free time for shopping on trips arranged by the school. YES NO

Ages 14–17; up to an hour within a specified area, in groups of three

I give permission for my son/daughter to have unsupervised free time in Norwich. YES NO

The time of the evening meal at their accommodation is 6 – 7 pm.

Medical

Please tell us about any problems. If we are not told in advance about a physical or mental condition, we reserve the right to terminate the student’s course.

- Asthma or bronchitis YES NO
- Heart condition YES NO
- Fits, fainting or blackouts YES NO
- Severe headaches YES NO
- Diabetes YES NO
- Allergies to known medicines YES NO
- Other allergies e.g. materials, food, plasters YES NO
- Travel sickness YES NO
- Bed-wetting/incontinence YES NO
- Any mental health problems (including eating disorders, hyperactivity)? YES NO

Is your child on regular medication? YES NO

Does your son/daughter require regular hospital treatment? YES NO

Does your son/daughter take any medication which he/she will bring with him/her? YES NO

Is there anything else we should know about? YES NO

If the answer to any of the questions above is YES, please give details:

In case of minor pain or illness such as headache, mild cold or sore throat, YES NO
do you agree to your son/daughter being given non-prescription medication such as Paracetamol, cough medicine, throat pastilles, antihistamine or travel sickness tablets?

In case of an emergency do you give permission for a responsible person YES NO
in the school or in their accommodation to arrange medical treatment.
Every effort will be made to contact you, the child’s parents/guardians, as quickly as possible.

Attendance

Students are expected to attend all scheduled classes and activities and to be in their accommodation at the stated time. If you wish your child to be absent from the course at any time, please contact the school directly so that suitable arrangement can be made.

Photographs and video clips

I understand that Norwich Study Centre may take photographs or video clips of students during class or leisure activities and that these images may be used in Norwich Study Centre publicity or on its social media site.

I consent for images to be taken. YES NO
I consent for images to be used in the school’s publicity. YES NO

The scope of the school’s publicity includes:
Paper copies of photos on the school’s notice board, social media (Facebook, Instagram, Twitter etc), the school brochure.

Long-stay students who are to stay for more than 28 days.

Details of student’s doctor in their home country:

Title: First name: Family name:

Address:

Telephone: Email:

When did your son/daughter last have a tetanus injection? Date: _____

I give permission for my son/daughter to be registered with a doctor YES NO
(General Practitioner) in the UK.

Students aged 16 and 17 who are enrolled on adult courses

I understand that:

- my son/daughter will come into regular contact with other students over age of 18, in class and during activities arranged by the school.
- he/she is responsible for buying their own lunch during the week.
- there are certain British laws (e.g. related to smoking and drinking alcohol) that apply to people aged under 18. Consequently, there may be some leisure activities which my son/ daughter cannot take part in because of their age.

Consent

I confirm that the above details are accurate and complete.

I agree to the terms and conditions of parental consent form.

I have discussed the agreed arrangements and rules with my son/daughter.

Signature of the parent/guardian:

Date:.....

I have discussed the agreed arrangements and rules with my parent/guardian.

Signature of the student:

Date:.....

Dear Parents,

We would like to ask you to read the school safeguarding policy and our student handbook. They are both available on our website. If you have any questions, please contact us before signing the parent consent form.